RAVISH JAGGI

##### **New Delhi**

**INDIA**

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OBJECTIVE

**Seeking assignments in Finance and Accounts with a growth oriented organization of repute**

* Post Graduate in Finance with experience of 8+ Years in Accounting and Financial Reporting – R2R on GAAP and IFRS.
* Well versed about various concepts of financial reporting, treasury functions, fund management, internal control procedures.
* Exposure on ERP Platform & Reporting Tools SAP, Oracle and People Soft.
* Focused, determined and strategic in nature. Always try to imply teachings into work to motivate team and improve productivity. Competent to work cross-functionally focused on global environment.

PROFESSIONAL EXPERIENCE AND SIGNIFICANT ACHIEVEMENTS

* **GENPACT April 2011 – till now**

**Organization GENPACT**

**Department Finance & Accounts – Treasury Accounting**

**Designation Manager – Record to Report (R2R)**

**Current responsibilities**

* Handling a team of 30 resources
* Daily Bank reconciliation of 150 bank accounts
* Weekly Cash management and Cash Forecasting
* Monthly Intercompany Reconciliation and reporting
* Preparation and Review Balance Sheet Reconciliations as per GAAP and IFRS
* Reviewing Inter-company AR, AP & GL and preparing reports for Month-end submission
* Commentary on the variances for both Balance sheet & Profit/Loss with a comparative statement to business
* Responsible for preparations and review of various journals for Accruals, Re-class and Forex
* Driving Performance Management to showcase seamless delivery of all the relevant SLA’s, KPI’s & Controls and maintaining & demonstrating process flow of various sub processes
* Recommend process improvements along with implementation after consulting business and support teams

**Responsibility from 2014 to 2015**

* Worked Onsite as a SME for the R2R team supporting SAP migration to ECC 6.0.
* Have exposure in transition for R2R domain for Europe, UK and APAC markets Supporting financial reporting,General Ledger and System administration
* Looking after Treasury migrations activities for In House Cash (IHC), involvement in finalization of bankstructures for new market migration; taking care of system issues during business cut-over and providingresolutions to end users after consultation with SAP consultants
* System and process knowledge transfer to the operational teams; Provide cross-functional training for End-Users; Support key activities on behalf of business centers such as DiL and UAT Testing
* Working with the operational team leads and the markets to understand and identify legal or statutory changespost migrations; Preparation process design and SOPs
* Leading the operational teams through system changes and the impact they might have on E2E users andprocesses; Work across different process streams to resolve integration issues
* Ensure support activities are delivered; Running ramp up calls and early stage performance meetings until BAUphase
* **ASSOCHAM December 2008 – April 2011**

**Organization The Associated Chambers of Commerce and Industry of India**

**Department Finance and Accounts**

**Designation Executive Officer**

**Responsibilities -** Preparing accounts receivable and payable statements

* Preparation & analysis of Profit &Loss account and Balance sheet
* Preparing daily Purchase, Sales, Journals, Receipts, Payment Vouchers
* Maintaining Monthly Bank Reconciliation Statement
* Follow up with Clients for payments
* Reconciliation of bank accounts & cash accounts
* Checking Entries of Purchase & Sales for Calculation of Monthly Vat & Sales Tax Returns
* Debtors & Creditors Reconciliation as & when required
* Inter-company adjustments Reconciliation accounts, Monthly, Quarterly &closing of accounts
* Reporting Department wise Revenue & Cost analysis
* **Shiv Singla and Associates May 2006 to April 2007**

**Job Title** Accounts Executive

**Responsibilities** -Audit of books of Accounts and Finalisation up to Balance Sheet and Tax audit

* Financial Analysis of the companies and prepare budget estimations
* Managing accounts reconciliations monthly closing of financial statements

## PROFESSIONAL QUALIFICATIONS

**2009** Post Graduate Diploma in Business Management (P.G.D.B.M),

From NIILMSchool of Business, New Delhi

**Specialization (Finance)**

**2006** Bachelor of Commerce (B.Com.)

From KurkeshetraUniversity, Haryana

## ACADEMIC QUALIFICATIONS

**2003** 12th- from Golden Army public School, Ambala Cantt, Haryana

**2001** 10th- from D.A.V.Public School, Ambala Cantt, Haryana

IT SKILLS & KNOWLEDGE

* Advanced user of SAP – FICO , Oracle, People Soft and Tally
* Exposure to IT2 Treasury Management
* MS Office Package

POSITION OF RESPONSIBILITY

* Cultural Coordinator of NIILMSchool of Business
* Team Coordinator in Blood Donation camp conducted by Rotary Club
* Active Member of Sports Committee of NIILMSchool of Business
* Core Team Member of creative event : BRAHMA - *THE CREATOR*
* Vice President of Commerce Department
* Vice Captain of the Sports Team at school level

#### STRENGTHS

* Focused and committed towards the goal
* Work under pressure to meet deadlines and challenges
* Ability to maintain excellent interpersonal skills with team-members

#### PERSONAL DETAILS

**Date of Birth :** 30th October, 1983

**Language Known :** English, Hindi

**Passport** **:** H0147881, INDIA